



Assessor-County Clerk-Recorder and Elections

San Mateo County Voting Accessibility Advisory Committee

Meeting Minutes
January 12, 2017
10:30 A.M.

(Meeting held at 40 Tower Road, San Mateo)

Members Present

Craig McCulloh, Chair
Vincent Merola, Vice Chair
Mike Levinson
Randy Jones
Wilhelmina (Sammi) Riley

Staff Present

Jim Irizarry
Anthony Suber, Secretary
Lupe Marin

Items Discussed

1. Introduction of Committee Members and Announcements
All members in attendance were recorded
2. Review and approved Meeting Minutes from October 20, 2016 Agenda
 - M. Levinson motioned to approve the minutes, W. Riley 2nd the motion and it carried.
 - C. McCulloh suggested we increase the frequency of our meetings and the group agreed.
3. Elections Staff Report
 - A. Suber shared Election specific stats related to the Presidential General Election, shared links to www.shapethefuture.org *(to be referred to as STF moving forward) and J. Irizarry highlighted some of the key election successes related to voter turnout in comparison to other Presidential Elections. L. Marin information shared with selected polling places and highlighted the ADA parking spaces needed at schools specifically. C. McCulloh inquired about the staff training regarding ADA checklists and completion. L. Marin acknowledged that surveys are not conducted in

every election. We do send forms to all the polling places to identify if there have been any changes to the facility. R. Jones acknowledged the high degree of professionalism exhibited by the Vote by Mail unit staff members.

- CACEO Review

- SB 450 – J. Irizarry discussed the divisions plan to have approximately 40 vote centers under this model. He also shared information related to the process of adopting SB 450 and our divisions ongoing planning efforts. M. Levinson highlighted that a vote center has the potential to be on the higher end of ADA compliance.

ACTION ITEM: L. Marin asked the VAAC to share any location ideas they have for potential vote centers.

- SB 415 – J. Irizarry discussed how this requires governing bodies of Jurisdictions to move to even year elections. J. Irizarry discussed how SB 450 and 415 will be interconnected and how what we learned in the UDEL 2015 will come in to play for both of these new bills. C. McCulloh asked what role the VAAC could play as these bills are integrated into the Elections division processes, specifically with identifying vote centers. J. Irizarry and L. Marin informed the VAAC that we welcome their input on potential vote centers and reminded the VAAC we have shared survey materials for input in the past.

- AB 1461 – J. Irizarry shared the ongoing conversation the division is having with how Conditional Voter Registration will be used in the new voting models coming down the pipeline and how or if we will be able to fully integrate AB 1461 in the vote center model.

- AB 2252 - We are still waiting for an approved list of certified vendors. J. Irizarry again noted the interplay between all of these bills.

ACTION ITEM: Re-send AB 20208 report to the VAAC.

4. Remote Accessible Vote by Mail Vendors Status Update

- J. Irizarry discussed that the SOS has yet to certify any systems. We are aware that 4 vendors have submitted for certification.

5. Currently Scheduled Elections for 2017

- March 7 Special Election– Menlo Park City Elementary School District Parcel Tax (17,000 registered voters, 11,600 permanent VBM)
- March 28 Mail Ballot Election – San Mateo-Foster City School District Parcel Tax (70,000 Voters)
- April 4 Mail Ballot Election– Woodside Elementary School District Parcel Tax (2,300 Voters)

6. Voter Outreach and Education

ACTION ITEM: The Elections division can continue to utilize social media as a means to educate the public.

7. Update on Litigation with California Council for the Blind

- J. Irizarry shared that we have tentative agreements to have a remote accessible vote by mail system in place are being discussed with the Plaintiffs and establishing a firm date. There still is not a certified system by the Secretary of State which will factor into the agreement. We are

working in good faith to reach an agreement and have shown progress on several key areas such as: Mobile Voting and Website Redesign. It was discussed that voters with limited technology can access public libraries.

ACTION ITEM: M. Levinson will investigate resources from local libraries in San Mateo County

8. 2017 Planning and Goal Setting

1st Quarter 2017:

- Increasing the visibility of the VAAC
 - Preparing an Annual Report or Year in Review produced by the VAAC.
 1. Connect with local media outlets
 2. List the accomplishments and efforts and Mr. Church could put that into his report to the Board of Supervisors.
- Increase VAAC meeting frequency, Bi-Quarterly
 - Establish subcommittee's/Taskforce
 1. Vote Center selection and review
- Recruitment of VAAC Members
 - Mental Health Community
 - Use County Website
 - Use Social Media (Twitter / Facebook)
 - County Events / Activities
 - Draft letter to City Clerks / Mayor's Office (From Mr. Church)
- Review AB 2028

2ND Quarter 2017:

- Outreach and Education (Mobile Voting Program & Voter Registration video on STF)

3rd Quarter 2017:

- VAAC hosting a public hearing related to SB 450

Meeting Adjourned at 1:07 PM