



Assessor-County Clerk-Recorder and Elections

San Mateo County Voting Accessibility Advisory Committee

Meeting Minutes
July 21, 2016
10:30 A.M.

Members Present

Craig McCulloh, Chair
Vincent Merola, Vice Chair
Mike Levinson
Wilhelmina (Sammi) Riley

Staff Present

Jim Irizarry
Anthony Suber, Secretary
Lupe Marin

Items Discussed

1. Introduction of Committee Members
 - a. All members in attendance were recorded and we discussed the departure of VAAC member Trinh Phan who is relocating and will need to resign from the VAAC board. We have reached out to the Legal Aid Society to inquire if there is another staff person that might be interested in serving on our board.
 - b. The Commission on disabilities are holding events in September and October. Craig and Vincent intend to distribute flyers and invites to VAAC members and the Elections division.
2. Review and approved Meeting Minutes from April 14, 2016 Agenda

Tabled and minutes will be distributed electronically prior to next scheduled meeting.

3. Elections Staff Report

- a. Reviewed Elections results and general voter turnout statistics
- b. Discussed key dates for the 2016 Presidential General Election including; close of registration, early voting, main vote by mail mailing days voting centers will have weekend hours.
- c. Intend to post flyers related to Mobile Voting options on STF and there will be information within our Sample Ballot Pamphlet. We also will send out information on twitter, coordinate with the County's Facebook page to share details with the voting public, and our typical press release. Beyond those advertising plans our voter outreach group is assembling a calendar of events that include visiting the Department of Rehabilitation and Veterans Affairs in San Mateo County.

4. DemocracyLive – LiveBallot review and discussion

- a. Accessible Sample Ballot Pamphlet was testes by M. Levinson and he has been in communication with representatives from DemocracyLive to share his findings. M. Levinson uncovered issues with the “write-in” and “tabbing” functionality. He had a 3-way conversation with DemocracyLive technical staff and they have distributed some additional testing platforms. The group has inquired about what role they could play to assist the movement toward online ballot delivery, marking and submitting. Mr. Irizarry explained some of the legal challenges related to cases in other states and certification of software/equipment needed.

5. Discussion on Registering People with Disabilities to Vote – Report shared from CACEO Conference

Elections staff will review our voter outreach materials and ensure we include details on voter education related to registration, election dates, requirements, and voting options. We discussed the State Language Accessibility Advisory Committee (LAAC) and barriers that face voters with illiteracy.

6. Polling Places

- a. Voting Equipment and Pin #'s

Lupe Marin discussed the procedures involved in giving pin #'s to voters at Voting Centers and Polling Places. She explained in detail how the pin # in no way gives anyone the ability to track the voters ballot or access your voting selections.

7. Set Meeting Schedule for 4th Quarter 2016 and 1st Quarter 2017

We set meeting dates for:

October 20th, 2016 to be held at Tower Road from 10:30 – 12:00

January 12th, 2017 to be held at Redwood City, 3rd floor from 10:30 – 12:00

8. Meeting Adjourned 12:15 p.m.